



**MINUTES**  
**GOVERNANCE COMMITTEE MEETING NO. 36**  
**November 14, 2023**

Meeting minutes of the New York Thruway Authority Governance Committee was held in the boardroom at 200 Southern Boulevard, Albany, New York, and via video conference at SUNY College of Environmental Science and Forestry, 229 Bray Hall, 1 Forestry Drive, Syracuse, NY 13210.

**The following Committee Members were present, constituting a quorum:**

Heather Briccetti-Mulligan, Chair  
Jose Holguin-Veras, Ph.D., Committee Member  
Chair Joanie Mahoney (ex officio)

**In addition, the following Board Members were present:**

Robert Megna, Board Vice-Chair  
Norman Jones, Board Member

**Staff present:**

Frank G. Hoare, Acting Executive Director  
Matthew Trapasso, Chief of Staff  
Dave Malone, Chief Financial Officer  
Richard Lee, Chief Engineer  
Joe Igoe, First Deputy General Counsel  
Selica Grant, Director of Administrative Services  
Jennifer Givner, Director of Media Relations & Communications  
Mary Boehm, Director, Audit & Management Services  
Andrew Trombley, Director of Procurement Services  
Erika Beardsley, Director for Center of Excellence  
Diana Nebiolo, Director of Revenue Management  
Sean Lasher, Information Technology Specialist  
Peter Nilsson, Information Technology Specialist  
Julie Greco, Board Secretary  
Jerry Yomoah, Assistant Board Secretary

**Also present:**

Mr. Brendan Kennedy, BST & Co. CPA, LLC  
Sandra Rivera  
Allison Bradley

Ms. Briccetti-Mulligan, Committee Chair, called the meeting of the Governance Committee to order at 1:44 p.m.

Ms. Greco recorded the minutes as contained herein (public notice of the meeting had been given).

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**Item 1**

**Approval of Minutes of the Governance Committee Meeting No. 35 (44:14)**

Upon motion duly made and seconded, the Governance Committee approved the minutes of the previous meeting held on March 27, 2023.

**Item 2**

**Review, Approve, and Authorize the Acting Executive Director to Implement the NYS Thruway Authority's 10-Year Strategic Plan (44:34)**

Ms. Beardsley presented to the Committee the Authority's proposed 2023-2033 Strategic Plan focused on Safety, Operational Excellence, Customer Service, Infrastructure Integrity, Fiscal Responsibility, and Environmental Stewardship.

Copies of the resolution and proposed plan were provided to the Committee Members and are maintained in Authority records.

Details of the Committee Members' discussion with Ms. Beardsley are included in the video recording of and maintained by the Authority.

Upon motion duly made and seconded, the Governance Committee approved the 10-Year Strategic Plan and authorized its submission to the Authority Board for consideration.

**Item 3**

**Approving the Procurement Contracts Policy (No. 25-5-01) (47:23)**

Mr. Trombley presented to the Committee the item seeking Committee and Board review and approval of the Authority's Procurement Contracts Policy.

Copies of the resolution and the Procurement Contracts Policy were provided to the Committee Members and are maintained in the Authority's records.

Details of discussions between members of the Committee and Mr. Trombley are included in the video recording of and maintained by the Authority.

Upon motion duly made and seconded, the Governance Committee approved the Procurement Contracts Policy No. 25-5-01 and authorized its submission to the Authority Board for consideration.

**Item 4**

**Review and Approve the Sexual Harassment Policy (No.25-2-25) (48:38)**

Mrs. Grant presented the item seeking Committee and Board approval of the Authority's Sexual Harassment Policy. The policy was updated with minor changes that align with the State's policy and provide guidance regarding topics such as remote workers, gender discrimination, and retaliation.

Copies of the resolution and updated policy were provided to the Committee Members and are maintained in the Authority's records.

Details of discussions between Committee Members and Mrs. Grant are included in the video recording of the meeting and are maintained in the Authority's records.

Upon motion duly made and seconded, the Governance Committee approved the updates to Sexual Harassment Policy No. 25-2-25 and authorized its submission to the Authority Board for consideration.

**Adjournment (49:59)**

There being no other business to come before the Governance Committee, upon motion duly made and seconded, the meeting was adjourned at approximately 1:50 p.m.

*Note: Webcasts, which include dialogue of Authority Committee Meeting, are available on the Thruway Authority website 48 hours after such meetings occur and remain on the website for a period of four months.*