



**MINUTES**  
**GOVERNANCE COMMITTEE MEETING NO. 25**  
**200 Southern Boulevard**  
**Albany, New York**  
**March 27, 2017**

The following committee members were present:

Joanne M. Mahoney, Chair  
Richard N. Simberg, Board Member  
Jose Holguin-Veras, Ph.D., Board Member  
Robert Megna, Board Member, via video conference

Constituting a majority of the members of the Thruway Authority Board.

Members of the Board excused:

Donna Luh, Vice Chair  
J. Donald Rice  
Stephen Saland

Staff Present:

Bill Finch, Acting Executive Director  
Gordon Cuffy, General Counsel  
Adam Wood, Chief of Staff  
Matt Howard, Treasurer and Chief Financial Officer  
Richard Lee, Chief Engineer  
Jennifer Givner, Director of Media Relations & Communications  
Brian Donnelly, Director of Maintenance and Operations  
Dave Malone, Director of Accounting & Disbursements  
Mark Hixson, Deputy Director Maintenance & Operations  
Major Joseph Dodd, New York State Police  
Harry Lennon, Director of Internal Audit  
John Barr, Acting Director of Administrative Services  
Stephen Grabowski, Acting New York Division Director  
Kevin Allen, Director of Purchasing  
Tony Kirby, Director of Real Property Management  
Doraine Steele, Director of Fiscal Audit and Budget Mr.  
Maureen McDermott, Director of Human Resource Management  
Carlos Millan, Director of Labor Relations and Employee Safety  
Lilia Chen, Assistant Director of Employee Safety  
Frank Macarilla, Information Technology Specialist  
Kathleen LeFave, Board Secretary

Also in attendance:

Joe Bress, Chief Negotiator  
Karen Wilson, President CSEA Local 058  
Paul Goetz, BST  
Carly Hill, FAIR Committee  
Karen Morrison, Vice President Transportations Services (AGC)  
Laura Steinberger – Private Citizen  
Scott Owens, Barrett Paving  
Steve Avveduti – Harrison & Burrowes Bridge Contractors  
Murray Bodin - Welded Steel Sculptures  
Greg Floyd, WRGB News Channel 6  
Mark Zwinak, WRGB News Channel 6 Cameraman  
Jerry Olbrich, OGS Media Services Center  
Fred Abramson, OGS Media Services Center

Chair Mahoney designated Steven Saland to serve as Member of the Governance Committee. The current membership of the Committee is Vice-Chair Donna Luh, Richard Simberg and Chair Mahoney serves in the ex-officio capacity. Chair Mahoney in Vice Chair Luh and Mr. Saland's absence asked for the full board to vote on the agenda. The Governance Committee began at 11:49 a.m.

Ms. LeFave recorded the minutes as contained herein (public notice of the meeting had been given).

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**Item 1**

**Approval of Minutes of the Governance Committee Meeting No. 24**

Upon motion duly made and seconded, the Governance Committee approved the minutes of the previous meeting held on January 23, 2017.

**Item 2**

**Approval of the Revised Thruway Real Property Management Policy (No. 25-6-02) and Reviewing the Standard Operating Procedures (500-2) and the Thruway Personal Property Disposal Policy (25-6-01)**

Mr. Howard presented to the Committee the suggested revised Thruway Real Property Management Policy.

Copies of the revised policy were provided to the Committee Members and are maintained in Authority records. Details of the Committee Members discussion with staff are included in the video recording of and maintained by the Authority.

Upon motion duly made and seconded, the Governance Committee approved revised Thruway Real Property Management Policy authorized their submission to the Authority Board for consideration.

\*As required by law – a pdf of the Standard Operating Procedures (500-2) was provided directly to each board member beforehand as there were no changes to the procedures.

## **Adjournment**

There being no other business to come before the Governance Committee, upon motion duly made and seconded, the meeting was adjourned at 11:54 a.m.

*Note: Webcasts, which include dialogue of Authority Board Meeting, are available on the Thruway Authority website 48 hours after such meetings occur and remain on the website for a period of four months.*