

New York State Thruway Authority
Authorization to Post Toll Violations
Commercial Charge Account Customers Only
(Please print or type)

Commercial Account Number _____

Account Name _____

Authorized Representative _____

Prior to sending a Thruway Violation notice to have the toll(s) posted to your commercial charge account, it is important that you read the following information. Action on your part is necessary to ensure the toll is posted accurately.

- You must review your monthly invoice to make sure the Toll has not already posted to your account. If found, a notation must be made on the violation. If verified, the violation will be dismissed.
- If you are disputing the toll amount, you must **write** the entry point, vehicle class and the toll due on the violation letter. (The Plaza and Lane information shown on the Violation Notice is the Exit transaction). If you are not disputing the toll, entry information and toll class is not required.

If you need help in determining your toll amount, a toll calculator can be found at our web site at www.thruway.ny.gov or you may call Thruway Commercial Services at 800-468-9946.

- The violation tolls will appear on your monthly invoice as a license plate trip. A letter (v) will appear next to the transaction on your monthly invoice.
- Tolls that have been posted to your account through this process **can not** be disputed in the future.
- Violations resulting from using a speed suspended E-ZPass tag will not be dismissed and therefore can not be submitted via this process.
- To prevent future violations, license plate numbers will be added to your account.

I am authorizing the New York State Thruway Authority to post the *toll due amount or the corrected amount* from the attached **Violation Notice/s** as per the above terms

Authorized Signature _____ Date _____
(Must be signed by account contact person)

Title _____

of Notices Included with form _____

Commercial Services
NYS Thruway Authority
200 Southern Blvd.
Albany, New York 12209
1-800-468-9946- Fax 518-471-5879