



Office of Construction Management - Compliance Unit  
 P.O. Box 189  
 Albany, New York 12201-0189

## CONTRACTOR REQUEST FOR UNION PERSONNEL

Project Name		Date
To		From
Project TA No.	D No.	County

You are herewith requested to refer persons to perform the following:

Craft	<input type="checkbox"/> Skilled	<input type="checkbox"/> Apprentice
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**Note:** Pursuant to Executive Order 12086 (Friday, October 20, 1978), which amends Executive Order 11246, The Standard Federal Equal Employment Opportunity Construction Contract Specifications (Executive Order 11246) as amended, requires that the Contractor "Provide immediate written notification to the Office of Construction Management - Compliance Unit when the union or unions with which the Contractor has a collective bargaining agreement has not referred to the Contractor, a minority person or woman sent by the Contractor, or when the Contractor has other information that the union's referral process has impeded that Contractor's efforts to meet its obligations." (1) Your organization's failure to refer minorities, females, and other protected class persons to the above referenced project will result in the Contractor utilizing other referral sources to complete the work force. Further, the State is required to notify the United States Equal Opportunity Commission of your failure.

Your contract with the New York State Thruway Authority also requires that you avail yourself to referral sources which will provide you minorities and females.

**1 Federal Register, Volume 43, No. 204.**

Response:

Provided personnel as requested

Unable to provide personnel as requested (Please explain below)

Union Representative Name (Please Print)	Title
Signature	

Number Received:                      \_\_\_\_\_ Minorities                      \_\_\_\_\_ Females

Names of Minorities and/or Female(s):


Contractor Signature	Date
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