

**Syracuse Division Bundled Bridges
Contract # D800001
RFQ Questions and Answers
Questions 8 - 29**

8. Can the editable forms be provided in Word? If not, can you provide instructions and/or direction on how to “add lines/pages as necessary” in Adobe as described in the instructions state in Form R? Can you also provide direction on how to expand cells in Adobe (i.e. providing more space for the project description)? Current format only allows for viewing of one line for many of these fields.

Answer: See the answer to number 4.

- 9(a). Where can the concluding study be found/accessed?

Answer: This is not relevant to the requirements of the RFQ.

What were the compelling factors that “warranted” a PLA?

- 9(b). **Answer: This is not relevant to the requirements of the RFQ.**

10. Where can the project specific PLA be found or accessed?

Answer: As stated in this RFQ, the PLA will be provided in the RFP.

Has it been signed?

Answer: It is anticipated to be signed by all trades prior to the final RFP being released.

11. What is the basis of determination mandating a PLA for this DB Project?

Answer: This is not relevant to the requirements of the RFQ.

12. Please confirm that all legal aspects of the PLA have been addressed with respect to the Labor Law.

Answer: Yes they have.

13. How will a mandated PLA affect goal setting with respect to DBE Participation?

Answer: There is no Federal money in this Design-Build project so DBE goals will not apply. M/WBE goals will be defined in the RFP.

14. In regards to the written subcontractor certification requested in 1.11 and 4.4.1:

It is unlikely proposers would involve any subcontractors as part of the SOQ phase, but likely in the RFP phase when we begin design and pricing. As a proposer / contractor, the only subcontractors that would be included in the SOQ phase would be other team members such as design / inspection / testing. Is it the intent to just have these forms for named team members? If we will not be working with any other subcontractors during the SOQ phase, is this form required at this time? Or will the forms be requested again during the RFP phase when we would begin to request pricing from various subcontractors. Please advise.

Answer: Section 1.11 states “after the short-list is announced” and that section deals with subcontractors that are being brought on board for primary’s availability, scheduling etc. during the purposed preparation. However the team is developed by the Design-Builder is an attempt to get short-listed could have an overlap of team members that are part of another team. More specifically the constructions inspection Professional Engineering firm and/or materials testing firm or laboratory could be on multiple teams. You are correct that the form applies to team members for the RFQ/SOQ phase.

15. General Instructions, page 20 - Section 4.4.2.5.B Requirements & Information to be submitted; Appendix B, page B-3 – Table Section 5: The Requirements in the General Instructions Section 4.4.2 make no mention of an *Organization & Communication Structure narrative* while the table on page B-3 of Appendix B does list it as required information. Please confirm if a maximum 6 page D-B Team narrative is required information in a Proposer’s SOQ submission.

Answer: This will be addressed by addendum. Yes, a maximum 6 page narrative is available for the Design-Build team to explain how their Design-Build organization is structured to work and why and how the communication within that organization is intended to facilitate success. This will be addressed with an addendum.

16. General Instructions, page 6 – Section 1.11 Rules of Contact, Subsection I: Please confirm if contact regarding this procurement is or will be allowed between Proposers, or their agents, and City, Town, Village or other officials who are not FHWA, State, or Federal Agency employees.

Answer: This question is a bit premature. This is more of an RFP question and it may not be necessary once the Part 3 requirements are made available to the short-listed firms. If your firm is short-listed, I suggest you ask this question if it is not already answered in the RFP. Right now it is premature to answer questions about the RFP.

17. General Instructions, page 8 – Section 1.16 Organizational and Confidentiality Requirements: If a proposed individual for a Key Personnel position on this project is serving in some capacity on another ongoing Authority D-B project but not in any Key Personnel position on that other ongoing project, please confirm if our understanding is

correct that in this circumstance submittal of the described verification from the Authority's Project Manager of that ongoing project, is not required.

Answer: As long as the other key position is not a key personnel position, the described verification from the Authority's Project Manager is not required. Keep in mind the time commitment required for the key personnel positions on this DB project.

- 18(a). General Instructions, page 20 - Section 4.4.2.5.B.2 – Form R; Q&A #2 & #3: If we are stating qualifying experience of 15 years, some projects will have owners for whom the individual has performed project work that was more than five (5) years ago. What if the reference owner's contact has retired since the project has been completed?

Answer (a): If the reference owner's contact has retired since the project has been completed, continue to fill out the form appropriately. The Authority will still find a means to get the pertinent information needed.

- 18(b). Also, is the last sentence of the forthcoming revision given in answer #5 intended to mean *the individual shall have performed "some of" the work experience required in the last (5) years?*

Answer (b): Yes, some of the work experience. The Authority is interested in people serving in those key personnel positions to be current with standards, design requirements, construction inspection processes and software etc.

19. General Instructions, page 21 – Section 4.4.2.6.B.1 – Form E-1: Please confirm if our understanding is correct that the intent is not to allow up to five (5) for each Designer on a D-B Team, but instead that we are to provide no more than five (5) in total among the Team's Designers.

Answer: Correct, (5) total for the Team's Designers.

20. General Instructions, page 19 – Section 4.4.2.4 – Vendor Responsibility: The Construction Contractor's CCA-2, like the VRQ, can also be submitted on-line using the OSC VendRep system. Please confirm if, like submittal of the VRQ, a receipt of submission in the SOQ instead of a hard copy of the CCA-2 would be acceptable.

Answer: This will be address by addendum. Yes, a receipt of submission in the SOQ instead of a hard copy of the CCA-2 is acceptable.

21. General Instructions, page 18 – Section 4.4.2.1.D.3: Please confirm if Form L-3 and accompanying documentation is required to be submitted for a Team's proposed Construction Inspection Professional Engineering Firm.

Answer: Yes.

22. General Instructions, page 18 – Section 4.4.2.1.E Procurement Lobby Law Forms; Appendix B, page B-2 – Table Sections General & 1: As the table of contents now indicates for Volume 1 Administrative Submission, it seems redundant to submit Forms TA-W2* & TA-W3* provided in Appendix C AND the New York State Department of Transportation forms referenced in Section 4.4.2.1.E of the General Instructions. Please confirm if the Authority's intent is for both sets of forms to be included in a Proposer's SOQ submission.

Answer: Yes.

23. On page B-2 in the Required Information chart, under the **General Section Forms TA-W3053-9 & TA-W2111-9** (Lobbying Forms) are as listed as deliverables, as well as **“Procurement Lobbying Law Forms (2-Forms)” under Section 1 Legal**. Essentially both containing the same information. Can you clarify if you would require both the NYSTA forms submitted in the General Section as well as other Procurement Lobbying Law Forms in Section 1 Legal?

Answer: See question 22.

24. Should the contractor submit a full paper CCA-2? Is the CCA-2 signature page alone acceptable?

Answer: See question 20. If not electronic like the VRQ it should be the full page CCA-2.

25. Will we be provided the project specific PLA Agreement prior to bidding?

Answer: See question 10.

26. If the project specific PLA Agreement is available has it been agreed to and signed by all trades? If not will it be agreed to and signed by all trades prior to bidding?

Answer: See question 10.

27. Is the study that is required to warrant a PLA (which justifies the benefit of a PLA) available for prospective bidders to review?

Answer: No.

28. Under what basis did the NYSTA mandate the use of a PLA on this project?

Answer: See question 11.

29. Are all conditions affecting labor contained in the PLA in conformance with NYS Labor Law and has it been approved by the NYSDOL?

Answer: See question 12.