



SUBMITTAL TRANSMITTAL

PART A - CONTRACTOR

To	Contract No. D /TA	Date
From	Project Description	Submittal No

1. SUBMITTAL CONTENTS:

Quantity	Reference No.	Title/Description/Manufacturer	Spec. Section Title & Paragraph/Drawing Detail Reference

2. SUBMITTAL STATUS (check all that apply):

<input type="checkbox"/> Submitted for review and approval	<input type="checkbox"/> A/E review time included in construction schedule
<input type="checkbox"/> Resubmitted for review and approval	<input type="checkbox"/> Substitution involved - Substitution request attached
<input type="checkbox"/> Complies with contract requirements	<input type="checkbox"/> If substitution involved submission includes point-by-point comparative data or preliminary details
<input type="checkbox"/> Will be available to meet construction schedule	<input type="checkbox"/> Items included in submission will be ordered immediately upon receipt of approval

REMARKS:

PART B - PROJECT ENGINEER

To (Reviewer's Name)	Date
From	Date received from Contractor

REMARKS:

PART C - REVIEWER

To (Engineer's Name)	Date
From	Date received from Project Engineer

1. SUBMITTAL STATUS (check all that apply):

<input type="checkbox"/> Approved	<input type="checkbox"/> Revise/Resubmit	<input type="checkbox"/> Sepia copies only returned
<input type="checkbox"/> Approved as noted	<input type="checkbox"/> Reject/Resubmit	<input type="checkbox"/> Point-by-Point comparative data required to complete approval
<input type="checkbox"/> Not subject to review	<input type="checkbox"/> Approved as noted/Resubmit	<input type="checkbox"/> Submission Incomplete Resubmit
<input type="checkbox"/> No action required	<input type="checkbox"/> Provide file copy with corrections identified	

REMARKS:

PART D - PROJECT ENGINEER

To (Contractor's Name)	Date
From	Date received from Reviewer

REMARKS:

Copies provided to: Construction Supervisor, Assistant Division Director Engineering Services, Reviewer, Final Plan Review Unit and Others: (List):