MINUTES
GOVERNANCE COMMITTEE MEETING NO. 25
200 Southern Boulevard
Albany, New York
March 27, 2017

The following committee members were present:
Joanne M. Mahoney, Chair
Richard N. Simberg, Board Member
Jose Holguin-Veras, Ph.D., Board Member
Robert Megna, Board Member, via video conference

Constituting a majority of the members of the Thruway Authority Board.

Members of the Board excused:
Donna Luh, Vice Chair
J. Donald Rice
Stephen Saland

Staff Present:
Bill Finch, Acting Executive Director
Gordon Cuffy, General Counsel
Adam Wood, Chief of Staff
Matt Howard, Treasurer and Chief Financial Officer
Richard Lee, Chief Engineer
Jennifer Givner, Director of Media Relations & Communications
Brian Donnelly, Director of Maintenance and Operations
Dave Malone, Director of Accounting & Disbursements
Mark Hixson, Deputy Director Maintenance & Operations
Major Joseph Dodd, New York State Police
Harry Lennon, Director of Internal Audit
John Barr, Acting Director of Administrative Services
Stephen Grabowski, Acting New York Division Director
Kevin Allen, Director of Purchasing
Tony Kirby, Director of Real Property Management
Dorraine Steele, Director of Fiscal Audit and Budget Mr.
Maureen McDermott, Director of Human Resource Management
Carlos Millan, Director of Labor Relations and Employee Safety
Lilia Chen, Assistant Director of Employee Safety
Frank Macarilla, Information Technology Specialist
Kathleen LeFave, Board Secretary
Also in attendance:

Joe Bress, Chief Negotiator
Karen Wilson, President CSEA Local 058
Paul Goetz, BST
Carly Hill, FAIR Committee
Karen Morrison, Vice President Transportations Services (AGC)
Laura Steinberger – Private Citizen
Scott Owens, Barrett Paving
Steve Avveduti – Harrison & Burrowes Bridge Contractors
Murray Bodin - Welded Steel Sculptures
Greg Floyd, WRGB News Channel 6
Mark Zwinak, WRGB News Channel 6 Cameraman
Jerry Olbrich, OGS Media Services Center
Fred Abramson, OGS Media Services Center

Chair Mahoney designated Steven Saland to serve as Member of the Governance Committee. The current membership of the Committee is Vice-Chair Donna Luh, Richard Simberg and Chair Mahoney serves in the ex-officio capacity. Chair Mahoney in Vice Chair Luh and Mr. Saland’s absence asked for the full board to vote on the agenda. The Governance Committee began at 11:49 a.m.

Ms. LeFave recorded the minutes as contained herein (public notice of the meeting had been given).

Item 1
Approval of Minutes of the Governance Committee Meeting No. 24

Upon motion duly made and seconded, the Governance Committee approved the minutes of the previous meeting held on January 23, 2017.

Item 2
Approval of the Revised Thruway Real Property Management Policy (No. 25-6-02) and Reviewing the Standard Operating Procedures (500-2) and the Thruway Personal Property Disposal Policy (25-6-01)

Mr. Howard presented to the Committee the suggested revised Thruway Real Property Management Policy.

Copies of the revised policy were provided to the Committee Members and are maintained in Authority records. Details of the Committee Members discussion with staff are included in the video recording of and maintained by the Authority.

Upon motion duly made and seconded, the Governance Committee approved revised Thruway Real Property Management Policy authorized their submission to the Authority Board for consideration.
*As required by law – a pdf of the Standard Operating Procedures (500-2) was provided directly to each board member beforehand as there were no changes to the procedures.

**Adjournment**

There being no other business to come before the Governance Committee, upon motion duly made and seconded, the meeting was adjourned at 11:54 a.m.

*Note: Webcasts, which include dialogue of Authority Board Meeting, are available on the Thruway Authority website 48 hours after such meetings occur and remain on the website for a period of four months.*