Open enrollment for the CDL-B Training Program is from July 1 - July 31, 2019. Applicants will be accepted on a first-come, first-served basis. Space is limited for the 2019 Program.

Who Can Participate

All employees directly impacted by cashless tolling are encouraged to apply. Those hired on or before March 1, 2018 will be given priority consideration.

Program Requirements

You must select a school that meets all of the following criteria:

- Provides classroom training (minimum of 8 hours) and road training (maximum of 130 hours);
- Provides a Class B vehicle (automatic or manual transmission) for training and testing purposes; and
- Requires a NYS Department of Transportation physical and drug screen.

You must pay for and obtain your CDL-B permit at the Department of Motor Vehicles. Commercial Driver’s Manuals are available in English or Spanish at the Department of Motor Vehicles or on their website.

The CDL-B Training Program must be completed during non-work hours. Completion of the Program is not a guarantee of subsequent employment at the NYS Thruway Authority.

Within four weeks of completion of the CDL-B course, you must provide a certificate of completion to the Bureau of Training and Employee Development. If you do not complete the CDL-B course, you must reimburse the Authority for the full amount in a single lump sum payment or by a maximum of eight biweekly payroll deductions.

How to Apply

The following steps need to be taken in order to enroll:

1. Complete the CDL-B Training Program Application (TA-N3061) indicating which school you are interested in attending. Provide proof that the school meets all of the criteria.

2. Submit Application to the Bureau of Training and Employee Development by July 31, 2019.

3. You will be notified of your pre-approval for the course and provided with a timeframe to obtain your CDL-B Permit and enroll. Final approval will be based on passing the permit exam and meeting all enrollment requirements of the school.

4. Upon providing an invoice from the school, payment will be made directly to the school on your behalf.
The Authority will pay up to $3,500 on your behalf upon enrollment at a school. Time requirements and costs vary by school.

**Schools**

<table>
<thead>
<tr>
<th>School options include, but are not limited to, the following:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Erie 2-Chautauqua-Cattaraugus BOCES</td>
</tr>
<tr>
<td>Genesee Valley Educational Partnership</td>
</tr>
<tr>
<td>Stevens Driving School LLC</td>
</tr>
<tr>
<td>National Tractor Trailer School</td>
</tr>
<tr>
<td>Professional Driver Institute</td>
</tr>
<tr>
<td>The CDL School</td>
</tr>
<tr>
<td>Commercial Driver Training, Inc.</td>
</tr>
<tr>
<td>Atlantic Coast Driver Training</td>
</tr>
<tr>
<td>Kerry Professional Driving School, LLC</td>
</tr>
<tr>
<td>Rockland BOCES</td>
</tr>
</tbody>
</table>

Erie 2-Chautauqua-Cattaraugus BOCES: Erie Rd., Angola, NY
Genesee Valley Educational Partnership: State St., Batavia, NY
Stevens Driving School LLC: Buffalo, NY
National Tractor Trailer School: Buffalo Campus: Katherine St., Buffalo, NY
Liverpool Campus: Buckley Rd., Liverpool, NY
Professional Driver Institute: Sanford Rd., Churchville, NY
The CDL School: Broadway, Menands, NY
Commercial Driver Training, Inc.: Wynkoop Rd., Hurley, NY
Atlantic Coast Driver Training: New Windsor, NY
Kerry Professional Driving School, LLC: Middletown, NY
Rockland BOCES: Midland Ave., Nyack, NY

**Additional Information**

Your participation in this Program does not exclude you from also using the Tuition Assistance Program. Be advised, if the total combined benefit you receive from the Tuition Assistance Program and the CDL-B Training Program in a calendar year exceeds the IRS’s tax threshold for educational assistance benefits, the amount in excess of the threshold will be reported as taxable income on your IRS W-2 form and will be subject to tax withholdings. The IRS threshold for the 2019 calendar year is $5,250.

For more information, or for questions regarding eligibility, please contact your Division Administrative Office or the Bureau of Training and Employee Development at (518) 436-3090.